

# FINANCE COUNCIL MEETING AGENDA



Date: January 17, 2025, | Time: 10 a.m. - 11:30 a.m. | Location: RR112 or via Zoom <https://clackamas.zoom.us/j/91505343456> | Recorder: Jessi

Topic/Items	Category	Facilitator	Allotted Time	Key Points: Provide 50 words or less on the expected outcome
<i>If using AI notetaking or recording, remind participants that recording/AI notetaking will be used before enabling this feature.</i>				
				<b>Description</b>
<b>1. Welcome</b>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Mark/Jeff	5 min	
<b>2. Continued Discussion of BAS Selection Process</b>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Mark/Jeff	25min	<ul style="list-style-type: none"> <li>Update on who/what was sent to other councils for their selection</li> <li>Continued discussion on who the finance council is selecting</li> <li>Meeting times, are we ok with starting the BAS meetings at 11 am versus 10 am</li> </ul>
<b>3. Setting the stage for Fee Fund</b>	<input type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Christy	25min	Fee Fund <ul style="list-style-type: none"> <li>Allowable Use and Processes</li> </ul> <p><i>*Future homework/learning opportunity. Research other college's language around this</i></p>
<b>4. Fund Statement of Purpose</b>	<input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input type="checkbox"/> Information	Christy	20min	Discuss a couple more funds
<b>5. Business Process Update</b>	<input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information	Elizabeth	10min	Quick update on Amazon Business <ul style="list-style-type: none"> <li>Establish an acceptable grace period</li> <li>Communicate before July 1<sup>st</sup> (before anyone is off contract)</li> <li>Reiterate Fall in Service</li> </ul>
<b>6. Quick meeting recap and call out any</b>	<input type="checkbox"/> Discussion	Mark/Jeff	5min	Confirm recorder has it all down

<b>deliverables/instructions for future meetings</b>	<input type="checkbox"/> Decision <input type="checkbox"/> Advocacy <input checked="" type="checkbox"/> Information			
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<b>Members in Attendance</b>	<b>Council Co-Chairs:</b> <input type="checkbox"/> Mark Yannotta <input type="checkbox"/> Jeff Shaffer  <b>Recorder:</b> <input type="checkbox"/> Jessi Snell	<b>Members:</b> <input type="checkbox"/> Amy Cannata <input type="checkbox"/> Elizabeth Cole <input type="checkbox"/> Bev Forney <input type="checkbox"/> Tami Harper <input type="checkbox"/> Julie Hugo	<input type="checkbox"/> Christy Owen <input type="checkbox"/> Gabby Sloss <input type="checkbox"/> Adam Wickert
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